

# City of Marshall

## Fire Department Scholarship

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The City of Marshall Fire Department Scholarship was established to provide a scholarship to a student whose parent is or has served on the Marshall Fire Department to attend any degree-conferring post-secondary educational institution.

### ELIGIBILITY

In order to qualify as an applicant, you must meet the following criteria:

- Be the son or daughter of a deceased, retired, or active member of the Marshall Fire Department.
- Completion of one full academic year of post-secondary education (application must include an official transcript from the most recently attended post-secondary institution).
- Submit a written essay on the subject: How has having a parent on the Marshall Fire Department affected and/or influenced my life.
- Preference is given to full-time students enrolled at Southwest Minnesota State University.
- Financial need does not affect the offering of this scholarship.

### A COMPLETE APPLICATION INCLUDES:

- A completed application form
- A copy of your official transcript from the post-secondary institution most recently attended
- One essay

### DEADLINE

Your application must be received or postmarked by **April 1<sup>st</sup>** for consideration of a scholarship for the academic school year beginning in August or September of the same year. A student may be awarded this scholarship up to three (3) consecutive years. Students must reapply for successive years. All applicants are evaluated using the same essential information. Please answer all requested items. Incomplete applications cannot be considered—if information is missing, we will not be able to make accurate judgments. Awards will be made on a non-discriminating basis. Application information is confidential, for review only by select City Staff and the Ways and Means Committee. The Ways and Means Committee will select the scholarship award recipient. The City will announce the scholarship recipient(s) and post the winning essay(s) in May.

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**Please mail your application and all required materials in ONE envelope to:**

Marshall Fire Department Scholarship  
City of Marshall, HR Coordinator  
344 West Main Street  
Marshall, MN 56258

Applications may be obtained at the Administration Office, 344 West Main Street, Marshall, MN 56258. Applications may also be downloaded from the City's website at [www.marshallmn.com](http://www.marshallmn.com). Questions? (507) 537-6760 or [cityhall@marshallmn.com](mailto:cityhall@marshallmn.com). **No faxed copies will be accepted.**

# Scholarship Application

## City of Marshall Fire Department Scholarship

### A. STUDENT INFORMATION

Name: \_\_\_\_\_  
*Last First MI.*

Permanent Address: \_\_\_\_\_  
*Street*  
\_\_\_\_\_  
*City / State / Zip*

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Provide the name of the active, retired, or deceased member of the Marshall Fire Department under which you qualify:

\_\_\_\_\_

Have you previously been awarded this scholarship?  Yes  No If yes, please list the year(s) awarded: \_\_\_\_\_

### B. ACADEMIC INFORMATION

- Please attach a copy of your most recent official transcript(s) from the post-secondary school attended. Applications without an official transcript will not be considered.

\*Applicants must have completed one full year of post-secondary school to be eligible for this scholarship.

Name and address of the post-secondary school you plan to attend: **Use official school name. Please do not use abbreviations.**

School \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_  
 4 yr. College or University  2 yr. Community or Junior College  
 Vocational-Technical School  Other \_\_\_\_\_

In August/September, I will be a: (*circle one*) Freshman / Sophomore / Junior / Senior

Expected graduation date: (month/year) \_\_\_\_\_

Are you: (*circle one*) Accepted / Enrolled / Awaiting a decision Enrollment status: (*circle one*) Full-time / Part-time

Intended field of study: \_\_\_\_\_

Degree sought: (*circle one*) Bachelor / Associate / Certificate / Other \_\_\_\_\_

### C. ESSAY

Essay must be 1.5 to 2 pages, typed, double spaced in Times New Roman, 12 pt. font. All essays should include a cover page with the writer's name and address. Please submit a written essay on the following subject:

***“How has having a parent on the Marshall Fire Department affected and/or influenced my life.”***

### D. CERTIFICATION AND SIGNATURES

I, (we) certify that the information on this form is true and complete to the best of my (our) knowledge. If asked by any authorized official of the City of Marshall, I (we) agree to give documentation for information given on this form. I (we) realize that failure to comply with a request for additional information may prevent the applicant from receiving a scholarship award. I (we) also grant permission to the City of Marshall and the Marshall Fire Department to use my photograph and/or selected quotes on their website(s) and in future publications.

\_\_\_\_\_  
*Applicant's signature* *date*

\_\_\_\_\_  
*Parent signature (if applicant is a dependent)* *date*